Date of meeting	Monday, 20 May 2013
Time	7.00 pm
Venue	Committee Room 1, Civic Offices, Merrial Street, Newcastle-under-Lyme, Staffordshire, ST5 2AG
Contact	Louise Stevenson ext 2250

# **Transformation and Resources Overview** and Scrutiny Committee

## AGENDA

### PART 1 - OPEN AGENDA

### 1 **Apologies**

### 2 **DECLARATIONS OF INTEREST**

To receive declarations of interest from Members on items included in the agenda.

#### 3 **MINUTES OF PREVIOUS MEETINGS**

### (Pages 1 - 4)

To consider the minutes of the previous meeting of this Committee held on 7 March 2013.

#### 4 THE REPORTER

To receive a report updating the Committee on developments regarding the council's newspaper 'The Reporter'.

#### 5 FINANCIAL AND PERFORMANCE MANAGEMENT REPORT. (Pages 15 - 26) **QUARTER 4 2012/13**

To receive the Financial and Performance Management Report for the last guarter of 2012/13.

#### 6 BUDGET PREPARATION, SCRUTINY AND APPROVAL (Pages 27 - 30) **PROCESS 2014/2015**

To consider a report outlining the process whereby the 2014-2015 budget will be prepared, scrutinised and approved.

### 7 **CONSTITUTION WORKING PARTY**

To receive a briefing note to update the Committee of the current position of the working group.

8 Modernisation of the Post Office Network (Pages 33 - 60)

### (Pages 5 - 14)

### (Pages 31 - 32)

### 9 KEELE GOLF COURSE - INTERIM MAINTENANCE AND (Pages 61 - 66) MANAGEMENT ARRANGEMENTS AND LONG TERM OPTIONS

This item has been included on the agenda to keep Members informed of the current position.

### 10 COUNCIL PLAN 2013-16

For information only

### 11 WORK PLAN

### (Pages 95 - 96)

(Pages 67 - 94)

To discuss and update the work plans to reflect current scrutiny topics and to consider potential scrutiny topics for the forthcoming Municipal Year.

### 12 URGENT BUSINESS

To consider any business which is urgent within the meaning of Section 100B (4) of the Local Government Act 1972.

Members: Councillors Mrs Burgess, Cairns, Clarke, Fear, Hambleton, Mrs Hambleton, Mrs Heames (Vice-Chair), Howells, Jones, Mrs Peers, Mrs Shenton (Chair), Stringer and Waring

Members of the Council: If you identify any personal training/development requirements from any of the items included in this agenda or through issues raised during the meeting, please bring them to the attention of the Democratic Services Officer at the close of the meeting.

Officers will be in attendance prior to the meeting for informal discussions on agenda items.